



BOARD OF SUPERVISORS MEETING
MONDAY, AUGUST 16, 2021
6:30 PM

[Susan M. Adams](#), County Administrator

Board of Supervisors Meeting Room

Carver-Price Education Complex

171 Price Lane, Appomattox VA 24522

www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [21-2088](#) **Resolution Honoring the Appomattox Senior FFA Chapter and Veterinary Science Team**
Attached for your review and adoption is a Resolution honoring the Appomattox Senior FFA Chapter and Veterinary Science Team for earning recognition as the top FFA chapter in the Commonwealth of Virginia.
STAFF RECOMMENDATION: Adopt the attached Resolution honoring the Appomattox Senior FFA Chapter and Veterinary Science Team.
Department: Board of Supervisors, Administration
Documents: [Resolution Appomattox Senior FFA Chapter.pdf](#)

2. [21-2089](#) **Mr. Galen Creekmore & Mr. Gary Wood, CVEC -Resolution in Support of the Regional Broadband Grant Application**
Mr. Galen Creekmore and Mr. Gary Wood with Central Virginia Electric Cooperative appeared before the Board at the July meeting providing an update and future plans to expand Firefly Broadband services to Appomattox County residents. Additionally, it was communicated that CVEC would be submitting Virginia Department of Housing and Community Development (VDHCD) and a Virginia Telecommunications Initiative (VATI) grant applications to support the expansion of these services into the Dominion VA Power and Southside Electric territories. At the time, CVEC stated that they would be appearing before the Board in August and confirm the requested project local match.
STAFF RECOMMENDATION: Consider CVEC's requested local match to the broadband project and application. A Resolution is attached for consideration by the Board.

Department: Board of Supervisors, Administration

PUBLIC HEARING (7:00 PM)

3. [21-2095](#)

Public Hearing - Animal Control Ordinance

A duly advertised public hearing has been scheduled for the Appomattox County Board of Supervisors to receive comments on proposed amendments to Appomattox County Code §9.1-2 License Tax Amounts and §9.1-4 Rabies Vaccines. The amendments will create a civil penalty for not purchasing County dog licensees; \$25.00 first offense and \$50.00 for each subsequent offense and for not vaccinating dogs/cats four months and older.

STAFF RECOMMENDATION: After public comments are received and discussed, the Board can amend the License Tax Amounts Ordinance (Appomattox County Code §9.1-2) and Rabies Vaccines Ordinance (Appomattox County Code §9.1-4) as presented.

Department: Board of Supervisors, Administration

4. [21-2093](#)

Public Hearing-Lynchburg Humane Society Lease Agreement

In accordance with Code of Virginia §15.2-1800 (B), a duly advertised public hearing has been scheduled for the Appomattox County Board of Supervisors to receive comments on the proposed lease agreement with the Lynchburg Humane Society. After review and discussion of the April 23, 2021 letter from the Lynchburg Human Society, the Board requested staff to schedule a public hearing to received input from the public prior to addressing the request from LHS. According to the letter, Ms. Walker (LHS Executive Director) is informing the Board that the "letter serves as a 180 day notice that the Lynchburg Humane Society will not renew the terms of the existing lease. In place of the agreement, LHS is proposing that animal sheltering services be provided through a centralized approach from our Graves Mill Road location in Lynchburg. We value our relationship with the County of Appomattox and welcome the opportunity to work through the details of how such an agreement could benefit all parties...."

STAFF RECOMMENDATION: After receiving public comments, discuss whether to renew the lease proposal from LHS, effective October 20, 2021.

Department: Board of Supervisors, Administration

Documents: [Lynchburg Humane Society Letter.pdf](#), [LHS Appomattox FY2021 Financials 8.4.21-1.pdf](#)

ACTION ITEMS

5. [21-2092](#)

Rezoning Petition RZ210301-Danny Booker

Mr. Booker has petitioned to rezone property off of Redbird Lane from R-1, Low-Density Residential to A-1, Agricultural. This is the same petition the Board

referred back to the Planning Commission in June. A public hearing was held at the August Planning Commission meeting where no one spoke either in favor or opposition to the petition. The Planning Commission subsequently voted to recommend approval of the petition (4-1, Almond dissenting).

Please authorize staff to schedule and advertise a Public Hearing for Monday, September 20, 2021 at 7:00 pm for the Board of Supervisors to receive comments on the rezoning petition.

Staff Recommendation: Authorize staff to schedule and advertise a Public Hearing for Monday, September 20, 2021 at 7:00 p.m.

Department: Board of Supervisors, Administration

6. [21-2087](#)

"Proposed" Litter Ordinance

At the May 2021 meeting, the Board requested that the County Attorney prepared an ordinance to address litter concerns throughout the County. A "draft" copy was emailed to the Board members for review, requested changes and/or comments. Mr. Lacheney is prepared to discuss the "proposed" ordinance.

STAFF RECOMMENDATION: Review the "proposed" Litter Ordinance and after discussion with the County Attorney, recommend actions to proceed.

Department: Board of Supervisors, Administration

Documents: [Litter Ordinance.pdf](#)

7. [21-2090](#)

Property Requested for Surplus

The Purchasing Agent has attached for your review a list of items to be declared as surplus by the Board of Supervisors. These items will be publicly sold by the Purchasing Agent and proceeds from the sale of these items will be deposited in the County's General Fund for future use. Also, attached is a list of assets that have been sold on GovDeals.

STAFF RECOMMENDATION: Declare the attached list as surplus and authorize the Purchasing Agent to advertise for public sale.

Department: Board of Supervisors, Administration

Documents: [Property Requested for Surplus.pdf](#)

8. [21-2094](#)

Wireless Fund

Please transfer by consent **\$2,645.00** from the Wireless Fund and appropriate to **3606-7003** Communications Equipment for repairs to the radio tower.

STAFF RECOMMENDATION: Transfer by consent \$2,645.00 from the Wireless Fund and appropriate to 3606-7003 Communications Equipment. No new local funds are required.

Department: Board of Supervisors, Administration

9. [21-2097](#)

Special Permit Event Application Request

Attached for the Board's review is a Special Permit Event Application from Ken and Bonnie Swanson for a "Blues Night at Evergreen Lavender Farm" to be held on September 18, 2021 at the Evergreen Lavender Farm located at 7169 Old Evergreen Road in Appomattox, VA. This is a music concert which will start at 7 p.m. and end at 9:30 p.m. There will be food and wine available for purchase. Admission fee is \$10.00 per person. This is a rain or shine event, no plan for cancellation. The Sheriff, Public Safety Director, Building Inspector, Zoning Administrator and County Administrator have reviewed and approved the application.

STAFF RECOMMENDATION: Consider approval of the Special Event Permit request from Ken and Bonnie Swanson, as presented to include the bond fee waiver.

Department: Board of Supervisors, Administration

Documents: [Special Event Permit Application.pdf](#)

10. [21-2098](#)

Appomattox Railroad Festival Request

Attached for the Board's review and approval is a request from the Appomattox Railroad Festival to use the Courthouse Square, County Parking Lot, Social Services and School Board parking lots, and the sidewalk in front of the Courthouse for vendor space at this year's 48th Annual Historic Appomattox Railroad Festival. (Friday, October 8th thru Sunday, October 10th)

STAFF RECOMMENDATION: Approve the request from the Appomattox Railroad Festival.

Department: Board of Supervisors, Administration

Documents: [Appomattox Railroad Festival Request.pdf](#)

11. [21-2091](#)

Memorandum of Understanding with Appomattox County School Board

Attached for your review is a Memorandum of Understanding between Appomattox County Board of Supervisors and the Appomattox County School Board allocating money received from the CARES Act to provide one hundred (100) broadband connections to students in Appomattox County.

STAFF RECOMMENDATION: Staff received the attached MOU, approved by the School Board & signed by the Chairman, as an agreement to the CARES funds that were committed to the B2X broadband project. Approve MOU as presented.

Department: Board of Supervisors, Administration

Documents: [MOU with School Board Broadband.pdf](#)

12. [21-2099](#)

Appomattox County Public Schools - Re-Appropriation Request

Attached for the Board's review is a re-appropriation request from the Appomattox County Public Schools. The amount requested in this re-

appropriation are funds currently in the School Capital Improvement Fund and School Textbook accounts. No new local funds are being requested.

Department: Board of Supervisors, Administration
Documents: [School Re-Appropriation Request.pdf](#)

COMMITTEE APPOINTMENTS

13. [21-2084](#) Board of Zoning Appeals Appointment

At the July 19, 2021 meeting, the Board tabled to the August meeting the Board of Zoning Appeals appointment nomination for recommendation to the Judge. This position will fill the unexpired term of James Cheatham, ending June 30, 2022.

STAFF RECOMMENDATION: Submit a nomination to the Judge for an appointment to fill the vacancy on the Board of Zoning Appeals.

Department: Board of Supervisors, Administration

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

14. [21-2083](#) Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

August 4, 2021 - FY 2021	\$56,425.63
August 12, 2021 CSA - FY 2021	\$37,649.77
August 14, 2021	\$3,846.64
TOTAL - FY 2021	\$97,922.04

August 5, 2021 - FY 2022	\$27,437.63
August 13, 2021 CSA - FY 2022	\$125,820.27
August 16, 2021 - FY 2022	\$263,609.97
TOTAL - FY 2022	\$416,867.87

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Department: Board of Supervisors, Administration
Documents: [Invoices Submitted for Payment.pdf](#)

15. [21-2082](#) Minutes

Please review and adopt the following DRAFT minutes for approval:

July 19, 2021 Regular Board of Supervisors Meeting

Department: Board of Supervisors, Administration

Documents: [July 19, 2021 BOS Meeting Minutes.pdf](#)

16. [21-2086](#)

Victim Witness Advocate

Please supplement by consent and appropriate the following to the **FY 2021** operating budget:

2220-5416 Program Supplies **\$1,136.17**

RE: Refund from AIA Corporation for program supplies ordered. Vendor's (Oryx Designs & Promotional Products) mailing address changed, instead of forwarding County check to correct address, the company issued a refund check.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

17. [21-2080](#)

Sheriff's Department - DARE Program

Please supplement by consent and appropriate the following:

3106-5401 Office Supplies **\$100.00**

RE: Donation received from the Veterans of Foreign Wars for the DARE program.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

18. [21-2085](#)

Public Utilities - Waterline

Please supplement by consent and appropriate the following to the FY 2021 budget:

082-1800-5203 Telecommunications \$56.68

082-1800-5101 Electric \$262.78

TOTAL: \$319.46

RE: Reimbursement from the Town of Appomattox for the waterline telephone and electric expenses.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

19. [21-2081](#)

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books \$212.99

7301-5401 Office Supplies \$597.25

TOTAL: \$810.24

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

20. [21-2079](#)

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$13,865.33
5301-2006	Group Life	\$1,015.89
5301-2002	ICMA-RC	\$1,512.29
TOTAL:		\$16,393.51

RE: Reimbursement from DSS for July, 2021 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

**ITEMS REMOVED FROM CONSENT
ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT
REPORTS AND INFORMATIONAL ITEMS**

21. [21-2078](#)

Tax Collections Report

Attached for your review is the tax collections report for Real Estate and Personal Property taxes from the Treasurer, Vicky Phelps.

Department: Board of Supervisors, Administration
Documents: [Treasurer Tax Collection Report.pdf](#)

22. [21-2076](#)

Sands Anderson Delinquent Tax Status Report

Attached for your review is the status report on delinquent tax parcels, as of June 30, 2021 from Sands Anderson.

Department: Board of Supervisors, Administration
Documents: [Sands Anderson Delinquent Tax Status Report.pdf](#)

23. [21-2077](#)

Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes

Attached for your review is a copy of the June 24, 2021 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.

Department: Board of Supervisors, Administration
Documents: [Robert E. Lee Soil & Water Meeting Minutes.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Monday, September 20, 2021 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

ADJOURNMENT